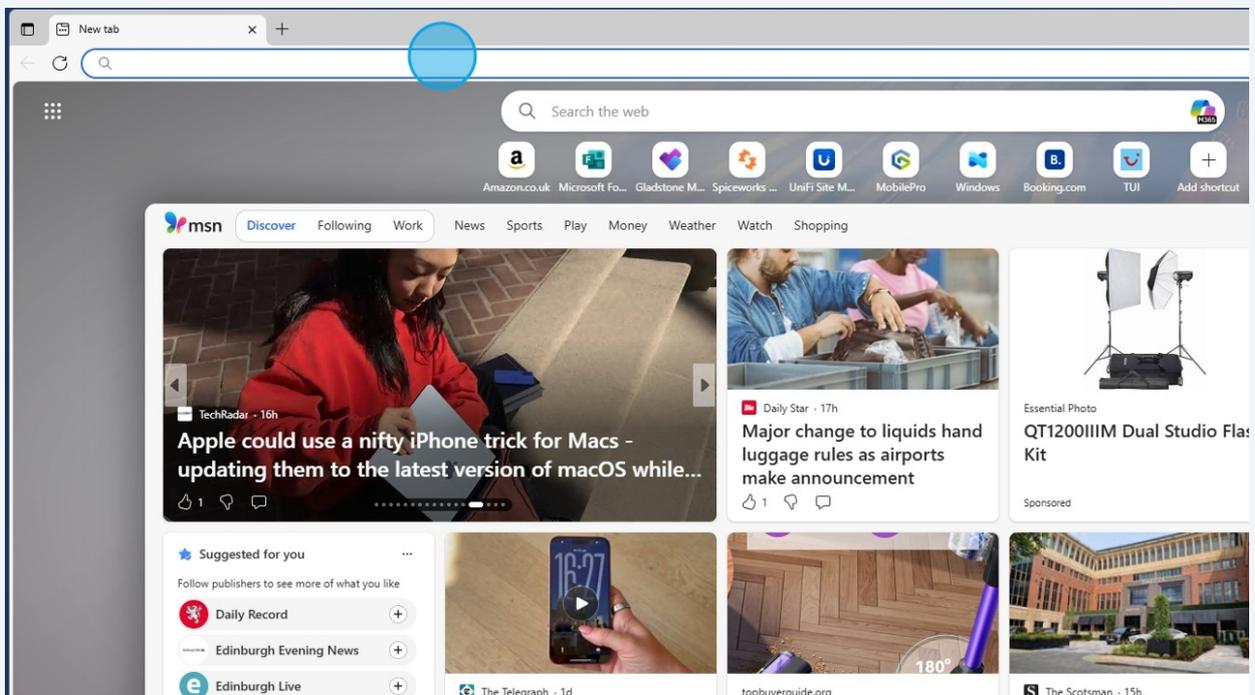


# How to update your membership contact details



This guide provides a straightforward method to update your membership contact details efficiently, ensuring your information remains current and accessible. By following the steps outlined, you can easily navigate the website and manage your account settings. It also offers assistance for retrieving your pin if forgotten, making the process hassle-free. Keeping your contact information updated is crucial for receiving important communications and maintaining your membership benefits.

- 1 Open your web browser and navigate to "https://www.wllbookings.com/connect"



## 2 Enter your login ID and pin.

Online Booking

https://www.wilbookings.com/Connect/mmlLogin.aspx

HELP LOGIN

**XCITE**

**Login**

Member ID

LOGIN

Forgotten your PIN?

Don't have an account? Sign Up Now

Privacy Policy

Tomorrow's High  
To be record

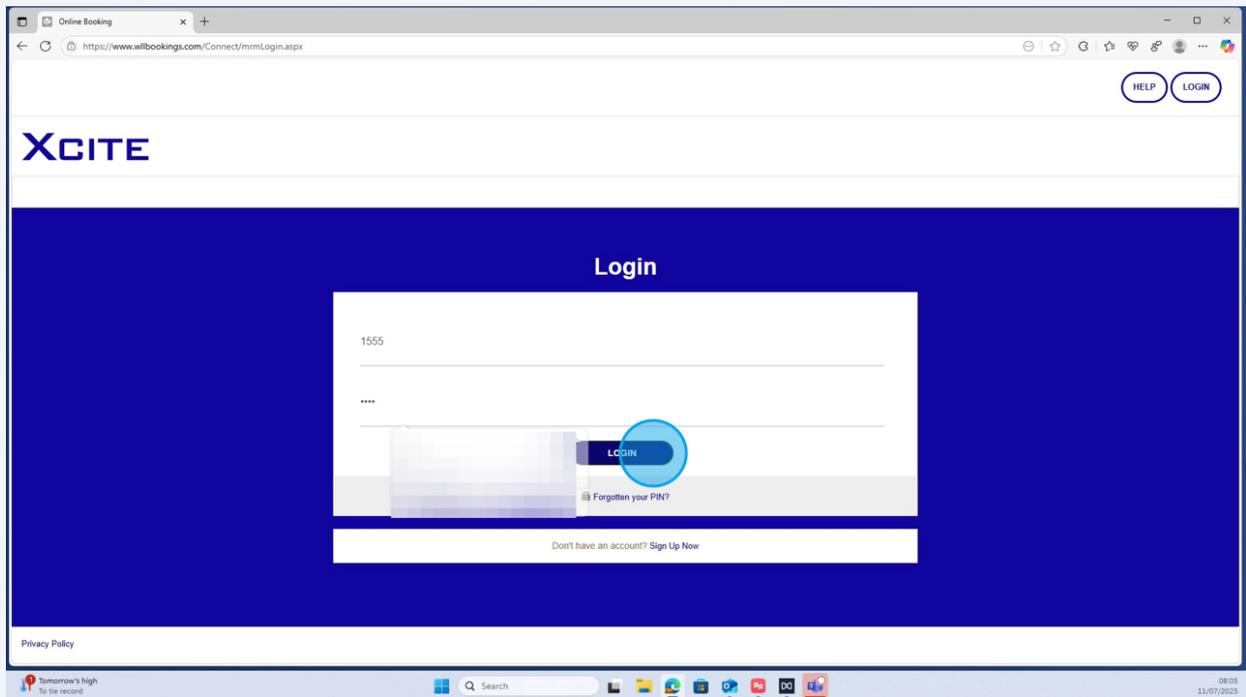
Search

08:05  
11/07/2025

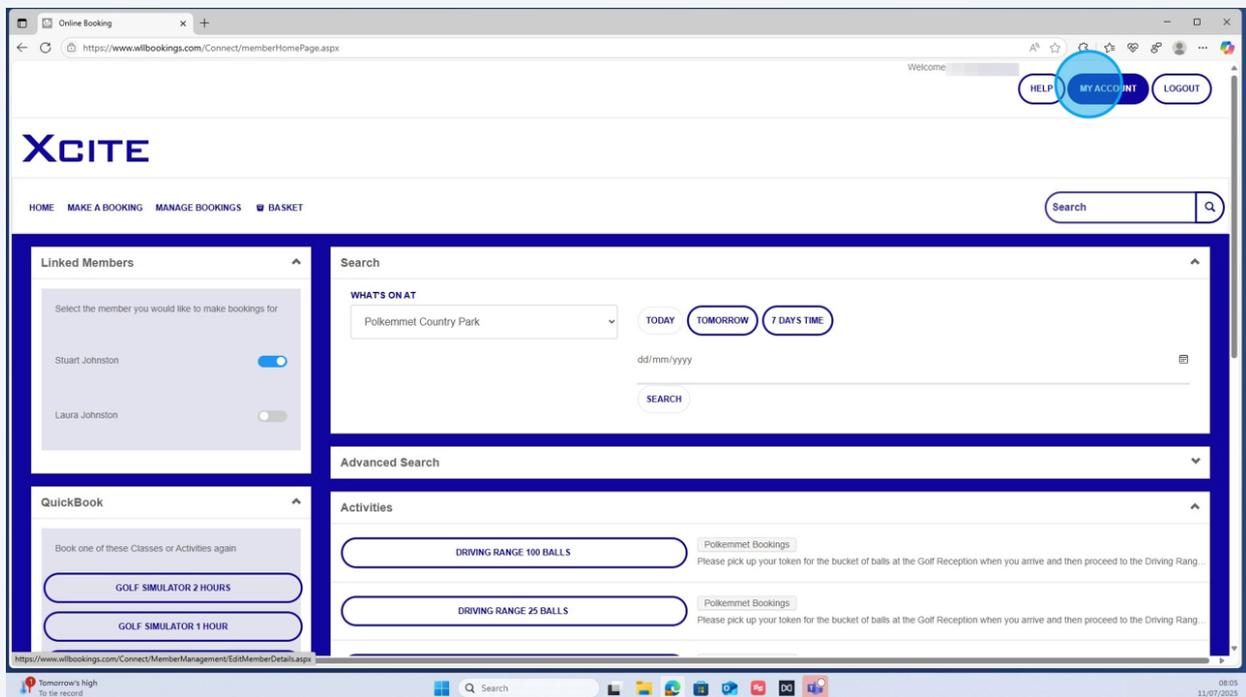


If you do not know your pin you can use the forgotten your pin link below the login button, this will generate an email to the registered address to allow you to reset this.

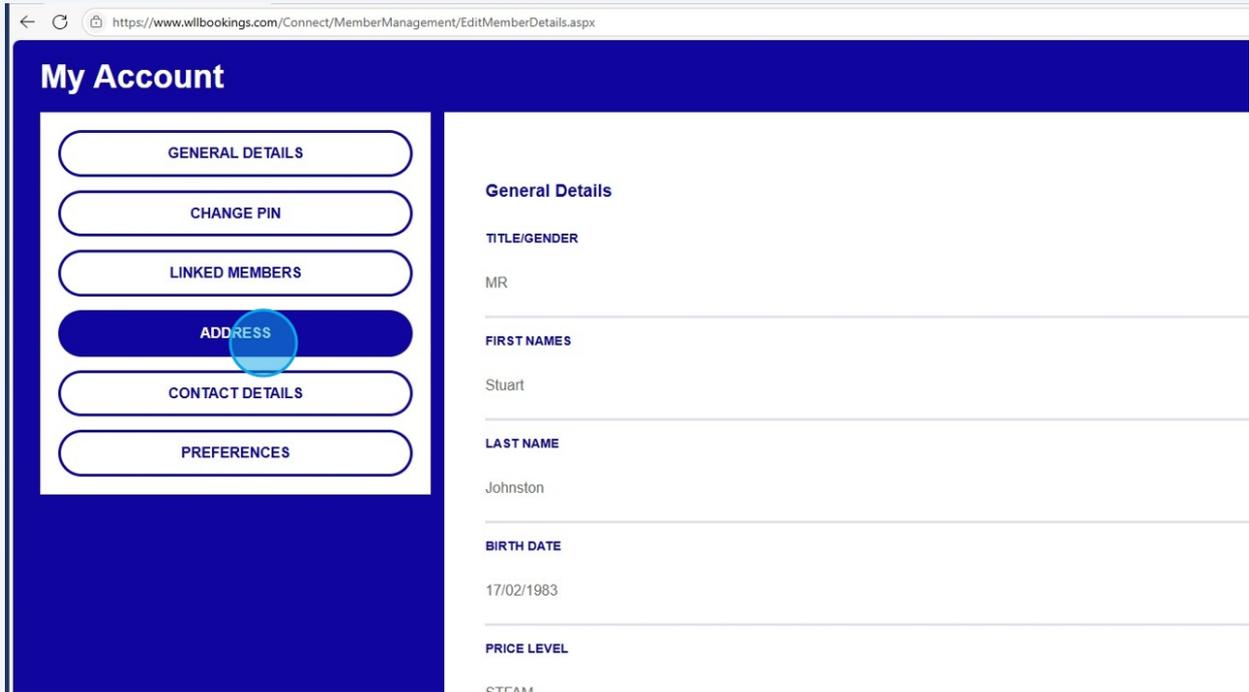
### 3 Click the login button



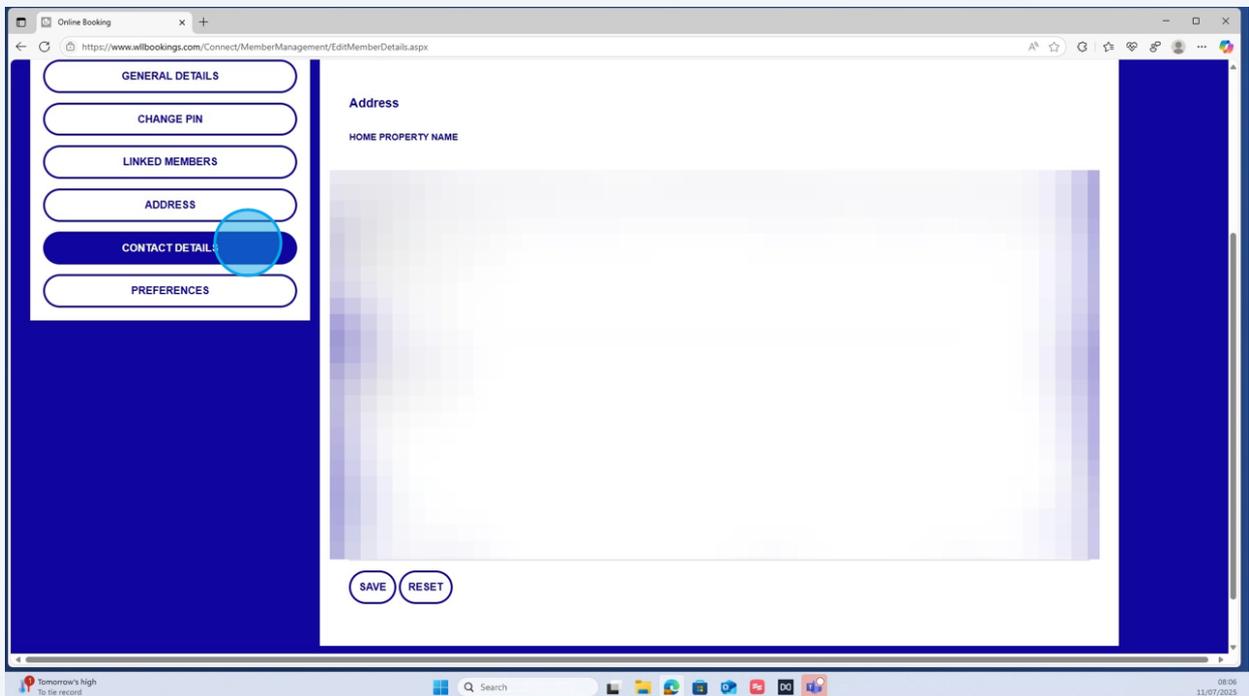
### 4 Once the page loads, click "My Account" in the top right



5 Click Address and check that the details are correct



6 Click contact details



## 7 Edit your mobile phone number if necessary

The screenshot shows a web browser window with the URL <https://www.wilbookings.com/Connect/MemberManagement/EditMemberDetails.aspx>. The page has a dark blue header with navigation links: HOME, MAKE A BOOKING, MANAGE BOOKINGS, and BASKET. A search bar is located in the top right. The main content area is titled "My Account" and features a sidebar with buttons for GENERAL DETAILS, CHANGE PIN, LINKED MEMBERS, ADDRESS, CONTACT DETAILS, and PREFERENCES. The "CONTACT DETAILS" section is active, showing fields for HOME TELEPHONE, MOBILE PHONE, and HOME EMAIL. The MOBILE PHONE field is highlighted with a blue circle. Below the fields are SAVE and RESET buttons. At the bottom, there is a "Preferred Booking Site: Polkemmet Country Park" with a CHANGE button and a Privacy Policy link. The browser's taskbar at the bottom shows the date and time as 08:06 on 11/07/2025.

## 8 Edit your email address if necessary

The screenshot shows the same web browser window as in step 7. The "CONTACT DETAILS" section is active, and the HOME EMAIL field is highlighted with a blue circle. The MOBILE PHONE field is now empty. The rest of the page layout, including the sidebar, navigation, and footer, remains the same. The browser's taskbar at the bottom shows the date and time as 08:06 on 11/07/2025.

9

Click save to store the details

The screenshot shows a user profile page with a dark blue sidebar on the left containing navigation buttons: GENERAL DETAILS, CHANGE PIN, LINKED MEMBERS, ADDRESS, CONTACT DETAILS, and PREFERENCES. The main content area is titled 'Contact Details' and includes input fields for HOME TELEPHONE, MOBILE PHONE, and HOME EMAIL. The HOME EMAIL field contains the text 'sjohnston@westlothianleisure.com'. Below the input fields are two buttons: a blue 'SAVE' button and a white 'RESET' button. At the bottom of the page, there is a footer section with 'Preferred Booking Site: Polkemmet Country Park' and a 'CHANGE' button, and a 'Privacy Policy' link. The Windows taskbar is visible at the bottom of the browser window.



You have now updated your contact details!