

How to move your child in PP

Once logged in to your account you'll see the below screen.

Learn2 Member Portal

gladstone L² Health & Leisure

Logout

Overview

Angela

Below are all of the classes currently being attended. Anything requiring your attention will be marked with a yellow box.

Angela

Swim Skills 3 Monday 18:30 Direct Debit customer Next Session: Monday, December 11, 2017

Angela is now ready to move to the next level.

Move...

Click 'Move'

All available classes for the next level at your current venue will be displayed.

Click the 'Move' button next to your preferred class to book.

Learn2 Member Portal

gladstone L² Health & Leisure

Logout

Overview

Angela

Swim Skills 3

Course History

Badges

Settings

Add People

Current Class...

Swim Skills 3

Time Monday 18:30

Teacher Kyle

Course New National Framework

Centre Xcite Bathgate

Moving to...

Swim Skills 4

Time See below...

Teacher See below...

Course New National Framework

Centre Xcite Bathgate

Monday

Course Name	Time	Teacher	Spaces	Course Action
Swim Skills 4	19:00	Sharon	3 spaces	Move

Tuesday

Course Name	Time	Teacher	Spaces	Course Action
Swim Skills 4	17:00	Marie	6 spaces	Move
Swim Skills 4	18:00	Marie	3 spaces	Move
Swim Skills 4	19:00	Kyle	1 space	Move

A final confirmation screen will then be displayed.

Overview

Angela

Swim Skills 3

Course History

Badges

Settings

Add People

Current Class...

Swim Skills 3

Time Monday 18:30

Teacher Kyle

Course New National Framework

Centre Xcite Bathgate

Final Date in CURRENT Class Monday 4 December

< Back

Moving to...

Swim Skills 4

Time Mon 7:00pm

Teacher Sharon

Course New National Framework

Centre Xcite Bathgate

First Date in NEW Class Monday 11 December

Move >

If you are happy with the details click 'Move' to complete the movement or 'Back' to select another class.

The system will acknowledge that the movement has been successful.



The main Parent Portal will now display the new class details



You will also receive an email confirmation your new class details.

If you experience any problems please do not hesitate to contact a member of the Xcite team who will be happy to help.